



MALLA REDDY DENTAL COLLEGE FOR WOMEN

(SPONSORED BY : CHANDRAMMA EDUCATIONAL SOCIETY)

Affiliation to Kaloji Narayanarao University of Health Sciences, Warangal, Telangana.
Recognised by Dental Council of India, New Delhi

No. MRDCW/ Policy/ JUN-2018/ 04

E-GOVERNANCE POLICY

The decision making body of the **Malla Reddy Dental College for Women** decided to automate all the various operation of the instruction in an integrated manner in order to enable transparency, clarity in different functionalities of the instructions pertaining to teaching learning (Academic), Administration, Examinations, Finance and Accounting, Admissions and Support. Malla Reddy Dental College for Women has taken several policy initiatives in the E-Governance domain that are crucial for achieving the vision and objectives of the Institute.

In this direction a few vendors/service providers of ERP software are called and quotations are invited as per the directions of the Governing Council, suitable ERP has been deployed and put in to the appropriate use, required training has been given for teaching and non-teaching fraternity of the college with a view to get the optimal benefits from the software and strangle connect with stake holders. Website is put in to full use as a vital information source to all the stakeholders and all important communications / circulars notices are made available in web site to ensure reaching of information to the needy any time anywhere. SMS feature has been put in to maximum use to stay connected with parents, students and staff for the purpose of intimating absentees, academic performance, holidays and other required information.

Objectives:

1. Implementation of E-Governance in various functioning of the Institution.
2. Achieving efficiency in the functioning.
3. Promoting transparency and accountability.
4. Achieving paperless administration of the Institution.
5. To make our Classrooms ICT Enabled having Desktops, Laptops, Smart Boards, projectors, etc.



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6. To establish a fully automated Library.
7. Making the institution visible globally.

POLICY:

1. In order to provide simpler and efficient system of governance within the institution, it is decided to adopt and implement E-Governance in maximum activities of our functioning.
2. The institution has resolved to implement E-Governance in many more areas and with this aim view, we have drafted this policy framework.
3. To have integrated, user friendly ERP solutions to automate various modules like teaching learning (Academic), administration, Examinations, Finance and accounting, admissions and HR wings of the intuitions and providing the adequate training to all the staff for effective use.

Standard Operating Procedure (SOP) : Various venders are identified and called for demonstration, comparative statement with unique features have made and the basis of recommendation by the concern committees and direction of the GC vendors for EPR, WEB site development and maintenance, SMS services Digital Marketing partners are shortlisted and procured the necessary support to promote and practice E-Governance.

