


MALLA REDDY
DENTAL COLLEGE FOR WOMEN

(SPONSORED BY : CHANDRAMMA EDUCATIONAL SOCIETY)

Affiliated to Kaloji Narayana Rao University of Health Sciences, Warangal, Telangana.
Recognised by Dental Council of India, New Delhi.

MRDCW/circular/NSS/2023-24

Date: 3.01.2024

CIRCULAR

This is to inform that a meeting has been scheduled to discuss the planning for awareness program on plastic. In this regard, all the NSS committee members are informed to attend without fail.

Venue: NSS room

Date: 5.01.2024

Timing: 2.00 PM-4.00 PM

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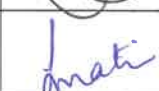
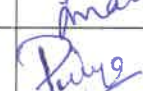
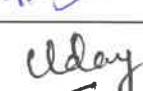
Minutes of the NSS committee

Meeting date: 5.01.24

Time: 2.00-3.00 PM

Venue: NSS room

Attendees:

S no	Faculty	Designation	Role in committee	Signature
1.	Dr B Chittaranjan	Dean	Chairman	
2.	Dr Vijay Kumar KV	Prof and HOD, Public Health Dentistry	Co-ordinator	
3.	Dr A Swathi	Prof and HOD, Conservative department	Member	
4.	Dr S Vishnu Priya	Senior lecturer, Public Health Dentistry	Member	
5.	Dr P Uday Kumar	Reader, Conservative department	Member	

Agenda:

1. Opening remarks
2. Objectives of the meeting
3. Planning and logistics
4. Area selection and task allocation
5. Roles and responsibilities of volunteers
6. Awareness campaign and community involvement
7. Any other business (AOB)
8. Closing remarks

Action taken

Opening remarks

- The chairperson welcomed all members and introduced the main agenda of the meeting, i.e., to plan a mega cleanliness drive.
- Role of this program in promoting environmental awareness and community participation was emphasized.

Objectives of this cleanliness drive

- To encourage sustainable practices among students.
- To promote a clean and hygienic environment in public spaces.
- To educate the community about the importance of waste management.

The impact of the drive was explained and focus on public awareness and participation was planned.

Planning and logistics for this drive

- One member in-charge for the logistics proposed a plan for organizing this drive that outlined things like equipment (broomsticks, garbage bags, gloves, dustpans etc), transport (how to reach the designated location) and safety measures (availability of first-aid kits in hand).
- A timeline for implementation was set that included milestones up to the date of the drive.

Area selection and task allocation

Potential areas for organizing this drive were discussed followed by finalizing the location.

Volunteer roles and responsibilities

- Roles and responsibilities of volunteers was outlined that included setting up two clean-up teams; awareness teams to engage and educate the community about waste segregation and cleanliness; support teams to handle supplies distribution, logistics, and safety of participants.
- In addition, a training session was planned to ensure preparedness on part of volunteers.

Awareness campaign and community involvement

It was planned to involve the local community and create awareness, that included:

- Distributing informational flyers on waste management and cleanliness.
- Organizing short awareness sessions in the community
- Encouraging local residents' participation and help sustain cleanliness efforts.
- Identified key messages and materials for the campaign

Closing remarks

The chairperson thanked all members for contributing their thoughts and expressed confidence in successful execution of the drive.

The importance of team work and effective communication was reinforced.


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MRDCW/circular/NSS/2023-24

Date: 1.06.2023

CIRCULAR

This is to inform that a meeting has been scheduled on 2nd June. In this regard, all the NSS committee members are informed to attend without fail.

Venue: NSS room

Date: 2.06.2023

Timing: 2.00 PM-4.00 PM

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Minutes of the NSS committee

Meeting date: 2.06.23

Time: 2.00-3.00 PM

Venue: NSS room

Attendees:

S no	Faculty	Designation	Role in committee	Signature
1.	Dr B Chittaranjan	Dean	Chairman	
2.	Dr Vijay Kumar KV	Prof and HOD, Public Health Dentistry	Co-ordinator	
3.	Dr A Swathi	Prof and HOD, Conservative department	Member	
4.	Dr S Vishnu Priya	Senior lecturer, Public Health Dentistry	Member	
5.	Dr P Uday Kumar	Reader, Conservative department	Member	

Agenda:

- Opening remarks
- Overview and objectives of mega health camp
- Planning and logistics for the mega health camp at Jeedimetla RTC office
- Medical services and resource allocation
- Roles and responsibilities of volunteers
- Coordination with local authorities and partners
- Any other business (AOB)
- Closing remarks

Action taken

Opening remarks

- All the members were welcomed by the chair person who introduced the agenda of meeting to plan a mega health camp at RTC bus stand at Jeedimetla, for their employees.
- Additionally, importance of providing essential health services to underserved communities also was highlighted.

Overview and objectives

- The NSS program officer outlined the objectives which included-
- Providing basic health care services, screening and consultations
- Raising awareness about health, hygiene, and nutrition
- Identifying issues needing further medical intervention.
- The expected outcomes were discussed emphasizing community health improvement and awareness.

Planning and logistics for the camp

- Program coordinator presented the plan for transport (mobile dental van and other vehicles for doctors), food and setup- tents, and other infrastructure at camp location.
- A deadline was set for all the activities to ensure quick readiness.

Medical services and resource allocation

- Healthcare services to be provided were as follows- medical, dental, eye check up, maternal and child health services, basic medications distribution.
- Ways to cover for medical supplies, manpower and equipment were discussed.
- A budget proposal presented for equipment was approved.

Volunteer roles and responsibilities

Management of patient flow, health awareness sessions etc were discussed. A training session held for the same.

Coordination with local authorities and partners

- Discussion on liaising local tribal leaders to ensure success.
- Identified key stake holders like NGOs to collaborate.


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MRDCW/circular/NSS/2022-23

Date: 5.01.2023

CIRCULAR

This is to inform that a meeting has been scheduled on 6th January. In this regard, all the NSS committee members are informed to attend without fail.

Venue: NSS room

Date: 6.01.2023

Timing: 2.00 PM-4.00 PM

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Minutes of the NSS committee

Meeting date: 6.01.23

Time: 2.00-3.00 PM

Venue: NSS room

Attendees:

S no	Faculty	Designation	Role in committee	Signature
1.	Dr Ramana Reddy	Dean	Chairman	
2.	Dr Vijay Kumar KV	Prof and HOD, Public Health Dentistry	Co-ordinator	
3.	Dr A Swathi	Prof and HOD, Conservative department	Member	
4.	Dr S Vishnu Priya	Senior lecturer, Public Health Dentistry	Member	
5.	Dr P Uday Kumar	Reader, Conservative department	Member	

Agenda:

- Celebrating special days
- Funding for the same
- Social media management
- Other miscellaneous arrangements

Action taken

- Discussed about celebrating special days designated for the first half of this year- National youth day, women's day, no smoking day, no tobacco, world health day.
- Resource allocation for these programs was decided.



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- Other arrangements such as procuring a sound system, and purchase of mementos was discussed. For this the members prepared a budget and planned to seek sponsorship from stake holders.
- In addition, social media management was allotted to an other member- to post reels about the celebrations, collaboration with local media for coverage, and pasting posters and banner distribution in and around the institution was planned.
- After requesting the members for any additional feedback for successful implementation of program, essay writing competition was suggested.
- A consensus on the list of activities for the day was obtained.


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MRDCW/circular/NSS/2022-23

Date: 2.06.2022

CIRCULAR

This is to inform that a meeting has been scheduled on 3rd June. In this regard, all the NSS committee members are informed to attend without fail.

Venue: NSS room

Date: 3.06.2022

Timing: 2.00 PM-4.00 PM

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Minutes of the NSS committee

Meeting date: 3.06.22

Time: 2.00-3.00 PM

Venue: NSS room

Attendees:

S no	Faculty	Designation	Role in committee	Signature
1	Dr V Chandrashekar	Dean	Chairman	
2	Dr Vijay Kumar KV	Prof and HOD, Public Health Dentistry	Co-ordinator	
3	Dr A Swathi	Professor, Conservative department	Member	
4	Dr S Vishnu Priya	Senior lecturer, Public Health Dentistry	Member	
5	Dr Bhavani	Reader, Oral surgery department	Member	MBhavani

Agenda:

- Discussion about university youth festival
- Selection Criteria for NSS Volunteers
- Planning and Preparation for the Festival
- Budget and Logistics Discussion
- Roles and Responsibilities Allocation



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Action taken

- The agenda for the meeting was presented, focusing on sending NSS volunteers to the University Youth Festival.
- The NSS Program Officer provided an overview of the festival, including the dates, venue, and activities scheduled.
- The committee discussed and established the selection criteria for NSS volunteers, considering specific talents related to the festival events.
- Identified events at the festival where NSS volunteers could actively participate such as cultural programs, Public Speaking and Debate etc.
- The Finance Officer presented an estimated budget for the festival participation, covering travel, accommodation, costumes, and other expenses. Accommodation bookings, and meal planning, were discussed and assigned to the logistics subcommittee
- Responsibilities for event coordination, Travel and Accommodation, Rehearsals and Training were allocated among the committee members and volunteers.
- Proposal to organize a send-off event for the volunteers before their departure was put forward.


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MRDCW/circular/NSS/2021-22

Date: 6.01.2022

CIRCULAR

This is to inform that a meeting has been scheduled on 7th January. In this regard, all the NSS committee members are informed to attend without fail.

Venue: NSS room

Date: 7.01.2022

Timing: 2.00 PM-4.00 PM

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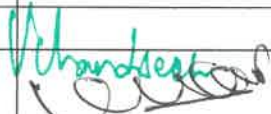
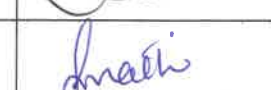
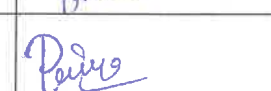
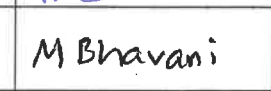
Minutes of the NSS committee

Meeting date: 7.01.22

Time: 2.00-3.00 PM

Venue: NSS room

Attendees:

S no	Faculty	Designation	Role in committee	Signature
1	Dr V Chandrashekar	Dean	Chairman	
2	Dr Vijay Kumar KV	Prof and HOD, Public Health Dentistry	Co-ordinator	
3	Dr A Swathi	Professor, Conservative department	Member	
4	Dr S Vishnu Priya	Senior lecturer, Public Health Dentistry	Member	
5	Dr Bhavani	Reader, Oral surgery department	Member	M Bhavani

Agenda:

- Opening Remarks
- Review of NSS Activities for the Academic Year 2021-22
- Structure and Content of the Annual Report
- Data Collection and Compilation
- Closing Remarks



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Action taken

- The Chairperson introduced the main agenda of the meeting of preparing and submitting the NSS Annual Report for the academic year 2021-22.
- Importance of the annual report in documenting the year's activities and achievements was emphasized.
- The NSS Program Officer provided a summary of all activities conducted for the year 2021-22, including special camps, awareness programs, and outreach programs in the community.
- The proposed structure of the annual report was discussed and finalized; impact assessment also was done.
- Challenges faced during these activities were scrutinized and ways to prevent their recurrence were discussed.
- Activity coordinators were assigned the task of submitting detailed reports of programs and the logistics team was asked to provide a summary of resources utilized.


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MRDCW/circular/NSS/2021-22

Date: 3.06.2021

CIRCULAR

This is to inform that a meeting has been scheduled on 4th June. In this regard, all the NSS committee members are informed to attend without fail.

Venue: NSS room

Date: 4.06.2021

Timing: 2.00 PM-4.00 PM

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Minutes of the NSS committee

Meeting date: 4.06.21

Time: 2.00-3.00 PM

Venue: NSS room

Attendees:

S no	Faculty	Designation	Role in committee	Signature
1	Dr V Chandrashekar	Dean	Chairman	<i>V Chandrashekar</i>
2	Dr Anitha	Prof and HOD, Public Health Dentistry	Co-ordinator	<i>Anitha</i>
3	Dr A Swathi	Professor, Conservative department	Member	<i>Swathi</i>
4	Dr Madhusree	Senior lecturer, Public Health Dentistry	Member	<i>Madhusree</i>
5	Dr Bhavani	Reader, Oral surgery department	Member	<i>M Bhavani</i>

Agenda:

- Opening Remarks
- Review of Previous NSS Special Camps
- Planning of special camps
- Selection of Camp Location and Dates
- Budget and Resource Allocation
- Role allocation



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Action taken

- The Chairperson welcomed all members and outlined the agenda of planning special Camps on behalf of NSS.
- Feedback from previous participants was discussed to enhance the planning of the upcoming camp.
- The committee discussed and finalized the objectives of organizing camps in special areas like orphanages, old-age homes, industries prone to occupational hazards etc.
- Various potential locations were considered, finalizing Bass orphanage, Mythri children's home, Rajeshwari old-age home, and Sree matha old-age home.
- Budget for these programs was discussed and finalised.
- The Chairperson ended the meeting by emphasizing the importance of the NSS Special Camp as an opportunity for both community service and volunteer development.



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MRDCW/circular/NSS/2020-21

Date: 7.01.2021

CIRCULAR

This is to inform that a meeting has been scheduled on 8th January. In this regard, all the NSS committee members are informed to attend without fail.

Venue: NSS room

Date: 8.01.2021

Timing: 2.00 PM-4.00 PM

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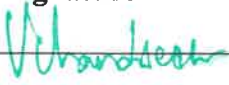




Minutes of the NSS committee

Meeting date: 8.01.21

Time: 2.00-3.00 PM

Venue: NSS room

Attendees:

S no	Faculty	Designation	Role in committee	Signature
1	Dr V Chandrashekar	Dean	Chairman	
2	Dr Anitha	Prof and HOD, Public Health Dentistry	Co-ordinator	
3	Dr A Swathi	Professor, Conservative department	Member	
4	Dr Madhusree	Senior lecturer, Public Health Dentistry	Member	
5	Dr Bhavani	Reader, Oral surgery department	Member	

Agenda:

- Opening Remarks
- Discussion of potential schools for adoption
- Planning of outreach programs in the school finalized
- Meeting the concerned school principal to discuss about the convenient dates for MOU
- Budget and Resource Allocation
- Role allocation



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Action taken

- The objective of the meeting was made clear.
- Out of all the nearby schools, 'MPPS- weaker section, Suraram' was chosen for adoption.
- It was decided to contact the principal and discuss the date for signing a Memorandum Of Understanding for future collaboration.
- Various areas for health education during the outreach programs were outlined, including Health and Hygiene, Environmental Conservation, Swachh Bharat program and Tree Plantation, and menstrual hygiene for high schoolgirl students.
- A detailed schedule for the camp was outlined, ensuring a balanced mix of service, learning, and interaction.
- Further programs targeting anaemia, medical check-up and eye check-up were planned in collaboration with Narayana hospital.
- The Chairperson closed the session by thanking the committee for their active participation and constructive input.


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MRDCW/circular/NSS/2020-21

Date: 4.06.2020

CIRCULAR

This is to inform that a meeting has been scheduled on 5th June. In this regard, all the NSS committee members are informed to attend without fail.

Venue: NSS room

Date: 5.06.2020

Timing: 2.00 PM-4.00 PM

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Minutes of the NSS committee

Meeting date: 5.06.20

Time: 2.00-3.00 PM

Venue: NSS room

Attendees:

S no	Faculty	Designation	Role in committee	Signature
1	Dr V Chandrashekar	Dean	Chairman	<i>V Chandrashekar</i>
2	Dr Anitha	Prof and HOD, Public Health Dentistry	Co-ordinator	<i>Anitha</i>
3	Dr A Swathi	Professor, Conservative department	Member	<i>Swathi</i>
4	Dr Madhusree	Senior lecturer, Public Health Dentistry	Member	<i>Madhusree</i>
5	Dr Bhavani	Reader, Oral surgery department	Member	<i>MBhavani</i>

Agenda:

- Opening Remarks
- Discussion on COVID-19 and methods to sensitize students and faculty about precautionary measures.
- To discuss the main objective of conducting programs online majorly, keeping COVID in view.
- To take care of the number of people covered in such programs.
- Planning programs with focus on infection control and hand hygiene measures.
- Free mask distribution program to all the OP patients.



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Action taken:

- The meeting started with the chairperson's opening remarks on COVID-19 pandemic and preparedness pertaining to all departments being the need of the hour.
- Impact it could have on the patients attending this college was discussed and measures to educate them about possible routes of transmission was considered.
- In addition, a free mask distribution program was planned considering the safety of the patients and doctors.
- In view of the above, it was decided to restrict the number of outreach programs and make it online education programs rather- so as to reduce the risk to the volunteers and concerned faculty members.
- The volunteers were assigned the job of scrutinising the preparedness of the different departments within the college and a check on the emergency drugs availability.
- They were also educated about the isolation protocol in case of positive cases within the premises so as to help the hospital health-care system.
- The meeting ended with a positive note on preventing disease transmission and being cautious while dealing with patients.


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MRDCW/circular/NSS/2019-20

Date: 2.01.2020

CIRCULAR

This is to inform that a meeting has been scheduled on 3rd January. In this regard, all the NSS committee members are informed to attend without fail.

Venue: NSS room

Date: 3.01.2020

Timing: 2.00 PM-4.00 PM

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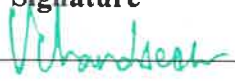



Minutes of the NSS committee

Meeting date: 3.01.20

Time: 2.00-3.00 PM

Venue: NSS room

Attendees:

S no	Faculty	Designation	Role in committee	Signature
1	Dr V Chandrashekar	Dean	Chairman	
2	Dr Anitha	Prof and HOD, Public Health Dentistry	Co-ordinator	
3	Dr A Swathi	Professor, Conservative department	Member	
4	Dr Madhusree	Senior lecturer, Public Health Dentistry	Member	
5	Dr Bhavani	Reader, Oral surgery department	Member	MBhavani

Agenda:

- Opening remarks
- Review of previous NSS Special Camps
- Planning of camps for the first half of this year
- Selection of camp location and dates
- Budget and resource allocation
- Role allocation



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Action taken

- The meeting started with the chairperson welcoming the members and outlining the agenda of planning camps on behalf of NSS for the first half of this calendar year.
- Short-comings from the previous programs were scrutinised so as to ensure smooth functioning of the camps hence forth.
- Feedback from NSS participants was also taken to enhance the planning for the upcoming camps.
- The committee discussed and finalized a few areas apart from schools like industries- with greater chances of health hazards- educational programs for their welfare and awareness were planned.
- Budget allocation for these programs was discussed and finalised.
- The Chairperson ended the meeting by emphasizing on the importance of NSS in educating the community and volunteer development for students.


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MRDCW/circular/NSS/2019-20

Date: 6.06.2019

CIRCULAR

This is to inform that a meeting has been scheduled on 7th June. In this regard, all the NSS committee members are informed to attend without fail.

Venue: NSS room


Date: 7.06.2019

Timing: 2.00 PM-4.00 PM

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Malla Reddy Dental College for Women





MALLA REDDY
DENTAL COLLEGE FOR WOMEN

(SPONSORED BY : CHANDRAMMA EDUCATIONAL SOCIETY)

Affiliation to Kaloji Narayanarao University of Health Sciences, Warangal, Telangana.
Recognised by Dental Council of India, New Delhi

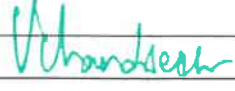


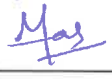
Minutes of the NSS committee

Meeting date: 7.06.19

Time: 2.00-3.00 PM

Venue: NSS room

Attendees:

S no	Faculty	Designation	Role in committee	Signature
1	Dr V Chandrashekar	Dean	Chairman	
2	Dr Anitha	Prof and HOD, Public Health Dentistry	Co-ordinator	
3	Dr A Swathi	Professor, Conservative department	Member	
4	Dr Madhusree	Senior lecturer, Public Health Dentistry	Member	
5	Dr Bhavani	Reader, Oral surgery department	Member	MBhavani

Agenda:

- Opening remarks
- Planning and logistics for health camps
- Medical services
- Resource allocation
- Manpower planning
- Co-ordination with local authorities



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Action taken

- The chairman of the committee welcomed the members and described the agenda for the day.
- Basic objectives were to raise awareness on nutrition, hygiene, and preventive health-care within the communities surrounding the college.
- Identifying health issues requiring medical intervention and addressing them to concerned medical departments was discussed.
- Expected outcomes including improvement in the OP was put forth.
- A volunteer team for the same was constituted and elements like managing infrastructure, transportation and food were talked about.
- Efforts of support team-attenders and aayammas in successful execution of previous camps was acknowledged.
- A month-wise list of volunteers for camps to look into the smooth functioning was prepared.
- A meeting with the local leaders to ensure maximum participation by the residents during camps was scheduled.


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MRDCW/circular/NSS/2018-19

Date: 3.01.2019

CIRCULAR

This is to inform that a meeting has been scheduled on 4th January. In this regard, all the NSS committee members are informed to attend without fail.

Venue: NSS room

Date: 4.01.2019

Timing: 2.00 PM-4.00 PM

Copy to

Dean

All HODs

V Chandrasekh

Principal / Dean
Malla Reddy Dental College for Women




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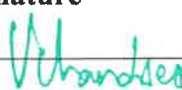

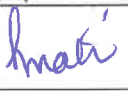

Minutes of the NSS committee

Meeting date: 4.01.19

Time: 2.00-3.00 PM

Venue: NSS room

Attendees:

S no	Faculty	Designation	Role in committee	Signature
1	Dr V Chandrashekar	Dean	Chairman	
2	Dr Anitha	Prof and HOD, Public Health Dentistry	Co-ordinator	
3	Dr A Swathi	Professor, Conservative department	Member	
4	Dr Madhusree	Senior lecturer, Public Health Dentistry	Member	
5	Dr Bhavani	Reader, Oral surgery department	Member	M Bhavani

Agenda:

- To go through the extension activities under NSS till date
- To conduct a SWOT analysis of the same.
- Planning of special day events for this calendar year
- Selection of volunteers from the first year



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Action taken

- All the extension activities conducted so far were evaluated to identify any short-comings and correct them.
- A detailed SWOT analysis was conducted by the program officer/coordinator in this regard and presented to the members.
- Various special days were considered and finalized by the committee members and a consensus on the list of activities was arrived at.
- Volunteers were notified about the same and asked to submit a schedule plan within a week.
- The student coordinator also was intimated and informed to submit a budget plan for the above activities.
- Students of 1st year BDS were notified about selection of volunteers for the future activities and asked to submit a list of interested students.


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MRDCW/circular/NSS/2018-19

Date: 30.05.2018

CIRCULAR

This is to inform that a meeting has been scheduled on 1st June. In this regard, all the NSS committee members are informed to attend without fail.

Venue: NSS room

Date: 1.06.2018

Timing: 2.00 PM-4.00 PM

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Minutes of the NSS committee

Meeting date: 1.06.18

Time: 2.00-3.00 PM

Venue: NSS room

Attendees:

S no	Faculty	Designation	Role in committee	Signature
1	Dr V Chandrashekar	Dean	Chairman	<i>V Chandrashekar</i>
2	Dr Anitha	Prof and HOD, Public Health Dentistry	Co-ordinator	<i>Anitha</i>
3	Dr A Swathi	Professor, Conservative department	Member	<i>Swathi</i>
4	Dr Madhusree	Senior lecturer, Public Health Dentistry	Member	<i>Madhusree</i>
5	Dr Bhavani	Reader, Oral surgery department	Member	<i>MBhavani</i>

Agenda:

- Planning of upcoming school camps in collaboration with department of Pedodontics.
- To plan a mega camp in collaboration with medical college and hospital.
- Swachh Bharath program and cleanliness drive within the campus.
- To plan a Haritha haram program for doctors' day
- Independence Day and children's day activities for this year.



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Action taken

- It was discussed and decided that the school dental camps will include a collaboration of interns from both Public Health dentistry and pedodontics, in addition to the volunteers of NSS.
- Mega dental camps in the near-by communities in collaboration with Narayana hospital were enumerated along with a list of other specialty screening like eye-check up, pediatric, and general physical examination by the medicine department.
- NSS volunteers were directed to meet the HODs of the concerned departments and look into the arrangements for mega camps.
- A Swachh Bharath program was planned within the campus and surrounding vicinity-members allotted the task of resource planning and funding for the same.
- Saplings procurement and place selection for Haritha haram program was allotted to the volunteers of the final year.
- A list of activities for the children's day and school selection for conducting the program was submitted by the members of the committee and approved.
- Additionally, Independence Day celebration details and invitation planning was directed to the second and third year volunteers.
- A budget for all the above programs was prepared and submitted to the dean for his approval.