



**MALLA REDDY  
DENTAL COLLEGE FOR WOMEN**

(SPONSORED BY : CHANDRAMMA EDUCATIONAL SOCIETY)

Affiliation to Kaloji Narayanarao University of Health Sciences, Warangal, Telangana.  
Recognised by Dental Council of India, New Delhi

MRDCW/Circular/NMC/2024/FEB-01

Date: 28/02/2024,

Hyderabad.

**CIRCULAR**

**NEWSLETTER AND MAGAZINE COMMITTEE**

All the Newsletter and Magazine Committee members are hereby informed to attend the committee meeting for the academic year 2023-24, scheduled on 02/03/2024 at 10:00 AM in Council Hall, Ground floor, MRDCW.

The Agenda for the meeting are as follows:

1. Review of Previous Issue
2. Planning for Upcoming Issue
3. Content and Design
4. Budget and Logistics
5. Action Plan and Assignments

All the Newsletter and Magazine Committee members are instructed to attend the meeting as per the schedule.



Principal/Dean

Copt to:

1. All Department HOD's
2. Newsletter and Magazine Committee Chairperson and Coordinator
3. IQAC office
4. PA to Principal for filing

Principal / Dean  
Malla Reddy Dental College for Women

Suraram 'X' Road, Quthbullapur (M), Jeedimetla, Hyderabad - 500 055.

Phone : 91001 89797

Email : mrdcw.2013@gmail.com

www.mrdcw.org

  
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## Minutes of the Newsletter and Magazine Committee

Meeting Date: 02/03/2024

Time: 10:00 am to 12:00 pm

Venue: Council hall, MRDCW

Attendance of the members attended the meeting:

S.No	Attendees	Signature
1.	Dr. B Chittaranjan	
2.	Dr TVS Harish Kumar	
3.	Dr D Guru Charan	
4.	Dr Abhilash N	
5.	Dr Priyanka Patra	

  
Principal/Dean

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**Members discussed each point of the agenda as following**

- 1. Introduction and Objectives**
  - The chairperson welcomed all members and introduced the main agenda of the meeting.
  - Review of Committee's objectives and scope
- 2. Review of Previous Issue**
  - Discussion on feedback received from students, faculty, and alumni
  - Analysis of circulation, readership, and engagement
  - Identification of areas for improvement
- 3. Planning for Upcoming Issue**
  - Theme selection for next issue
  - Article contributions: solicitations, assignments, and deadlines
  - Feature stories and highlights (e.g., alumni achievements, research updates)
  - Student corner: inclusion of student articles, artwork, or photography
  - Advertising and sponsorship opportunities
- 4. Content and Design**
  - Content calendar: planning and assigning articles
  - Design and layout: discussion on visual elements and aesthetics
  - Photography and illustration requirements

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**5. Budget and Logistics**

- Review of budget allocation and expenses
- Discussion on printing, distribution, and circulation

**6. Action Plan and Assignments**

- Task assignments and deadlines for committee members
- Establishment of communication channels and progress tracking

**7. Conclusion and Next Steps**

- Recap of discussions and decisions
- Setting date for next meeting

**8. Closing Remarks**

- The chairperson thanked all members for their contributions
- Emphasized the importance of teamwork and effective communication.

*BS*

Principal / Dean  
Malla Reddy Dental College for Women

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MRDCW/Circular/NMC/2023/SEP-01

Date: 12/09/2023,

Hyderabad.

**CIRCULAR**

**NEWSLETTER AND MAGAZINE COMMITTEE**

All the Newsletter and Magazine Committee members are hereby informed to attend the committee meeting for the academic year 2023-24, scheduled on 13/09/2023 at 10:00 AM in Council Hall, Ground floor, MRDCW.

The Agenda for the meeting are as follows:

1. Review of Previous Issue
2. Planning for Upcoming Issue
3. Content and Design
4. Budget and Logistics
5. Action Plan and Assignments

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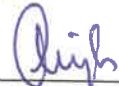
## Minutes of the Newsletter and Magazine Committee

Meeting Date: 13/09/2023

Time: 10:00 am to 12:00 pm

Venue: Council hall, MRDCW

Attendance of the members attended the meeting:

S.No	Attendees	Signature
1.	Dr. B Chittaranjan	
2.	Dr TVS Harish Kumar	
3.	Dr D Guru Charan	
4.	Dr Abhilash N	
5.	Dr Priyanka Patra	



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- Review of Committee's objectives and scope

### **2. Review of Previous Issue**

- Discussion on feedback received from students, faculty, and alumni
- Analysis of circulation, readership, and engagement
- Identification of areas for improvement

### **3. Planning for Upcoming Issue**

- Theme selection for next issue
- Article contributions: solicitations, assignments, and deadlines
- Feature stories and highlights (e.g., alumni achievements, research updates)
- Student corner: inclusion of student articles, artwork, or photography
- Advertising and sponsorship opportunities

### **4. Content and Design**

- Content calendar: planning and assigning articles
- Design and layout: discussion on visual elements and aesthetics
- Photography and illustration requirements

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**5. Budget and Logistics**

- Review of budget allocation and expenses
- Discussion on printing, distribution, and circulation

**6. Action Plan and Assignments**


- Task assignments and deadlines for committee members
- Establishment of communication channels and progress tracking

**7. Conclusion and Next Steps**

- Recap of discussions and decisions
- Setting date for next meeting

**8. Closing Remarks**

- The chairperson thanked all members for their contributions
- Emphasized the importance of teamwork and effective communication.

  
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MRDCW/Circular/NMC/2023/feb-01

Date: 28/02/2023,

Hyderabad.

**CIRCULAR**

**NEWSLETTER AND MAGAZINE COMMITTEE**

All the Newsletter and Magazine Committee members are hereby informed to attend the committee meeting for the academic year 2022-23, scheduled on 01/03/2023 at 10:00 AM in Council Hall, Ground floor, MRDCW.

The Agenda for the meeting are as follows:

1. Review of Previous Issue
2. Planning for Upcoming Issue
3. Content and Design
4. Budget and Logistics
5. Action Plan and Assignments

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2. Newsletter and Magazine Committee Chairperson and Coordinator
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## Minutes of the Newsletter and Magazine Committee

Attendance report of the 01.03.2023 minutes of meeting: Newsletter and Magazine committee that was held at Council hall of MRDCW from 10:00 AM to 12:00 PM.

S.No	Attendees	Signature
1.	Dr G Aruna Kumari	
2.	Dr TVS Harish Kumar	
3.	Dr A Varun Reddy	
4.	Dr Abhilash N	
5.	Dr Priyanka Patra	



Principal/Dean

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- Review of Committee's objectives and scope

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- Theme selection for next issue
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- Feature stories and highlights (e.g., alumni achievements, research updates)
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- Advertising and sponsorship opportunities

**4. Content and Design**

- Content calendar: planning and assigning articles
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**8. Closing Remarks**

- The chairperson thanked all members for their contributions
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MRDCW/Circular/NMC/2022/Sep-01

Date: 01/09/2022,

Hyderabad.

**CIRCULAR**

**NEWSLETTER AND MAGAZINE COMMITTEE**

All the Newsletter and Magazine Committee members are hereby informed to attend the committee meeting for the academic year 2022-23, scheduled on 04/09/2022 at 10:00 AM in Council Hall, Ground floor, MRDCW.

The Agenda for the meeting are as follows:

1. Review of Previous Issue
2. Planning for Upcoming Issue
3. Content and Design
4. Budget and Logistics
5. Action Plan and Assignments

All the Newsletter and Magazine Committee members are instructed to attend the meeting as per the schedule.



Principal/Dean

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## Minutes of the Newsletter and Magazine Committee

Attendance report of the 04.09.2022 minutes of meeting: Newsletter and Magazine committee that was held at Council hall of MRDCW from 10:00AM to 12:00PM.

S.No	Attendees	Signature
1.	Dr. G Aruna Kumari	
2.	Dr. TVS Harish Kumar	
3.	Dr. A Varun Reddy	
4.	Dr. Abhilash N	
5.	Dr. Priyanka Patra	



Principal/Dean  
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- 1. Introduction and Objectives**
  - Review of Committee's objectives and scope
- 2. Review of Previous Issue**
  - Discussion on feedback received from students, faculty, and alumni
  - Analysis of circulation, readership, and engagement
  - Identification of areas for improvement
- 3. Planning for Upcoming Issue**
  - Theme selection for next issue
  - Article contributions: solicitations, assignments, and deadlines
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  - Student corner: inclusion of student articles, artwork, or photography
  - Advertising and sponsorship opportunities
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  - Content calendar: planning and assigning articles
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**5. Budget and Logistics**

- Review of budget allocation and expenses
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**6. Action Plan and Assignments**

- Task assignments and deadlines for committee members
- Establishment of communication channels and progress tracking

**7. Conclusion and Next Steps**

- Recap of discussions and decisions
- Setting date for next meeting

**8. Closing Remarks**

- The chairperson thanked all members for their contributions
- Emphasized the importance of teamwork and effective communication.



Principal / Dean  
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MRDCW/Circular/NMC/2022/FEB-01

Date: 28/02/2022,

Hyderabad.

**CIRCULAR**

**NEWSLETTER AND MAGAZINE COMMITTEE**

All the Newsletter and Magazine Committee members are hereby informed to attend the committee meeting for the academic year 2021-22, scheduled on 02/03/2022 at 10:00 AM in Council Hall, Ground floor, MRDCW.

The Agenda for the meeting are as follows:

1. Review of Previous Issue
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Principal/Dean

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## Minutes of the Newsletter and Magazine Committee

Meeting Date: 02/03/2022

Time: 10:00 am to 12:00 pm

Venue: Council hall, MRDCW

Following members were present in the meeting:

S.No	Attendees	Signature
1.	Dr G Aruna Kumari	
2.	Dr TVS Harish Kumar	
3.	Dr D Guru Charan	
4.	Dr K Swetha	
5.	Dr Priyanka Patra	



Principal/Dean

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MRDCW/Circular/NMC/2021/SEP-01

Date: 01/09/2021,

Hyderabad.

**CIRCULAR**

**NEWSLETTER AND MAGAZINE COMMITTEE**

All the Newsletter and Magazine Committee members are hereby informed to attend the committee meeting for the academic year 2021-22, scheduled on 03/09/2021 at 10:00 AM in Council Hall, Ground floor, MRDCW.

The Agenda for the meeting are as follows:

1. Review of Previous Issue
2. Planning for Upcoming Issue
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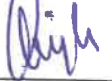
## Minutes of the Newsletter and Magazine Committee

Meeting Date: 03/09/2021

Time: 10:00 am to 12:00 pm

Venue: Council hall, MRDCW

Following members attended the program:

S.No	Attendees	Signature
1.	Dr A Varun Reddy	
2.	Dr TVS Harish Kumar	
3.	Dr D Guru Charan	
4.	Dr K Swetha	
5.	Dr Priyanka Patra	



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  - Photography and illustration requirements

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Suraram 'X' Road, Quthbullapur (M), Jeedimetla, Hyderabad - 500 055.

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Recognised by Dental Council of India, New Delhi

---

**5. Budget and Logistics**

- Review of budget allocation and expenses
- Discussion on printing, distribution, and circulation

**6. Action Plan and Assignments**

- Task assignments and deadlines for committee members
- Establishment of communication channels and progress tracking

**7. Conclusion and Next Steps**

- Recap of discussions and decisions
- Setting date for next meeting

**8. Closing Remarks**

- The chairperson thanked all members for their contributions
- Emphasized the importance of teamwork and effective communication.



Principal / Dean  
Malla Reddy Dental College for Women

---

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MRDCW/Circular/NMC/2021/feb-01

Date: 26/02/2021,

Hyderabad.

**CIRCULAR**

**NEWSLETTER AND MAGAZINE COMMITTEE**

All the Newsletter and Magazine Committee members are hereby informed to attend the committee meeting for the academic year 2020-21, scheduled on 01/03/2021 at 10:00 AM in Council Hall, Ground floor, MRDCW.

The Agenda for the meeting are as follows:

1. Review of Previous Issue
2. Planning for Upcoming Issue
3. Content and Design
4. Budget and Logistics
5. Action Plan and Assignments

All the Newsletter and Magazine Committee members are instructed to attend the meeting as per the schedule.



Principal/Dean

Principal / Dean

Malla Reddy Dental College for Women

Copt to:

1. All Department HOD's
2. Newsletter and Magazine Committee Chairperson and Coordinator
3. IQAC office
4. PA to Principal for filing

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**Minutes of the Newsletter and Magazine Committee**

Attendance report of the 01.03.2021 minutes of meeting: Newsletter and Magazine committee that was held at Council hall of MRDCW from 10:00 AM to 12:00 PM.

S.No	Attendees	Signature
1.	Dr G Aruna Kumari	
2.	Dr TVS Harish Kumar	
3.	Dr A Varun Reddy	
4.	Dr Abhilash N	
5.	Dr Jisa Ann Alex	



Principal/Dean  
Principal / Dean  
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---

The chairperson welcomed all members and introduced the main agenda of the meeting. The members noted the satisfaction of the progress and actions of the committee so far and the discussion was as follows:

- 1. Introduction and Objectives**
  - Review of Committee's objectives and scope
- 2. Review of Previous Issue**
  - Discussion on feedback received from students, faculty, and alumni
  - Analysis of circulation, readership, and engagement
  - Identification of areas for improvement
- 3. Planning for Upcoming Issue**
  - Theme selection for next issue
  - Article contributions: solicitations, assignments, and deadlines
  - Feature stories and highlights (e.g., alumni achievements, research updates)
  - Student corner: inclusion of student articles, artwork, or photography
  - Advertising and sponsorship opportunities
- 4. Content and Design**
  - Content calendar: planning and assigning articles
  - Design and layout: discussion on visual elements and aesthetics
  - Photography and illustration requirements

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---

**5. Budget and Logistics**

- Review of budget allocation and expenses
- Discussion on printing, distribution, and circulation

**6. Action Plan and Assignments**

- Task assignments and deadlines for committee members
- Establishment of communication channels and progress tracking

**7. Conclusion and Next Steps**

- Recap of discussions and decisions
- Setting date for next meeting

**8. Closing Remarks**

- The chairperson thanked all members for their contributions
- Emphasized the importance of teamwork and effective communication.



Principal / Dean  
Malla Reddy Dental College for Women



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MRDCW/Circular/NMC/2020/Sep-01

Date: 02/09/2020,

Hyderabad.

**CIRCULAR**

**NEWSLETTER AND MAGAZINE COMMITTEE**

All the Newsletter and Magazine Committee members are hereby informed to attend the committee meeting for the academic year 2020-21, scheduled on 04/09/2020 at 10:00 AM in Council Hall, Ground floor, MRDCW.

The Agenda for the meeting are as follows:

1. Review of Previous Issue
2. Planning for Upcoming Issue
3. Content and Design
4. Budget and Logistics
5. Action Plan and Assignments

All the Newsletter and Magazine Committee members are instructed to attend the meeting as per the schedule.



Principal/Dean

Principal / Dean

Malla Reddy Dental College for Women

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3. IQAC office
4. PA to Principal for filing

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## Minutes of the Newsletter and Magazine Committee

Attendance report of the 04.09.2020 minutes of meeting: Newsletter and Magazine committee that was held at Council hall of MRDCW from 10:00 AM to 12:00 PM.

S.No	Attendees	Signature
1.	Dr G Aruna Kumari	
2.	Dr TVS Harish Kumar	
3.	Dr A Varun Reddy	
4.	Dr Abhilash N	
5.	Dr Jisa Ann Alex	



Principal/Dean

Principal / Dean

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The chairperson welcomed all members and introduced the main agenda of the meeting. The members noted the satisfaction of the progress and actions of the committee so far and the discussion was as follows:

**1. Introduction and Objectives**

- Review of Committee's objectives and scope

**2. Review of Previous Issue**

- Discussion on feedback received from students, faculty, and alumni
- Analysis of circulation, readership, and engagement
- Identification of areas for improvement

**3. Planning for Upcoming Issue**

- Theme selection for next issue
- Article contributions: solicitations, assignments, and deadlines
- Student corner: inclusion of student articles, artwork, or photography
- Advertising and sponsorship opportunities

**4. Content and Design**

- Design and layout: discussion on visual elements and aesthetics
- Photography and illustration requirements



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---

**5. Budget and Logistics**

- Review of budget allocation and expenses
- Discussion on printing, distribution, and circulation

**6. Action Plan and Assignments**

- Task assignments and deadlines for committee members
- Establishment of communication channels and progress tracking

**7. Conclusion and Next Steps**

- Recap of discussions and decisions
- Setting date for next meeting

**8. Closing Remarks**

- The chairperson thanked all members for their contributions
- Emphasized the importance of teamwork and effective communication.



Principal / Dean  
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MRDCW/Circular/NMC/2020/FEB-01

Date: 28/02/2020,

Hyderabad.

**CIRCULAR**

**NEWSLETTER AND MAGAZINE COMMITTEE**

All the Newsletter and Magazine Committee members are hereby informed to attend the committee meeting for the academic year 2019-20, scheduled on 02/03/2020 at 10:00 AM in Council Hall, Ground floor, MRDCW.

The Agenda for the meeting are as follows:

1. Review of Previous Issue
2. Planning for Upcoming Issue
3. Content and Design
4. Budget and Logistics
5. Action Plan and Assignments

All the Newsletter and Magazine Committee members are instructed to attend the meeting as per the schedule.



Principal/Dean

Copt to:

1. All Department HOD's
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Principal / Dean

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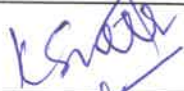

## Minutes of the Newsletter and Magazine Committee

Meeting Date: 02/03/2020

Time: 10:00 am to 12:00 pm

Venue: Council hall, MRDCW

Attendance:

S.No	Attendees	Signature
1.	Dr G Aruna Kumari	
2.	Dr TVS Harish Kumar	
3.	Dr A Varun Reddy	
4.	Dr K Swetha	
5.	Dr Jisa Ann Alex	



Principal/Dean

Principal / Dean

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**Members discussed each point of the agenda as following**

**1. Introduction and Objectives**

- The chairperson welcomed all members and introduced the main agenda of the meeting.
- Review of Committee's objectives and scope

**2. Review of Previous Issue**

- Discussion on feedback received from students, faculty, and alumni
- Identification of areas for improvement

**3. Planning for Upcoming Issue**

- Theme selection for next issue
- Article contributions: solicitations, assignments, and deadlines
- Student corner: inclusion of student articles, artwork, or photography
- Advertising and sponsorship opportunities

**4. Content and Design**

- Content calendar: planning and assigning articles
- Design and layout: discussion on visual elements and aesthetics

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---

**5. Budget and Logistics**

- Review of budget allocation and expenses
- Discussion on printing, distribution, and circulation

**6. Action Plan and Assignments**

- Task assignments and deadlines for committee members
- Establishment of communication channels and progress tracking

**7. Conclusion and Next Steps**

- Recap of discussions and decisions
- Setting date for next meeting

**8. Closing Remarks**

- The chairperson thanked all members for their contributions
- Emphasized the importance of teamwork and effective communication.



Principal / Dean  
Malla Reddy Dental College for Women

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MRDCW/Circular/NMC/2019/AUG-01

Date: 30/08/2019,

Hyderabad.

**CIRCULAR**

**NEWSLETTER AND MAGAZINE COMMITTEE**

All the Newsletter and Magazine Committee members are hereby informed to attend the committee meeting for the academic year 2019-20, scheduled on 03/09/2023 at 10:00 AM in Council Hall, Ground floor, MRDCW.

The Agenda for the meeting are as follows:

1. Review of Previous Issue
2. Planning for Upcoming Issue
3. Content and Design
4. Budget and Logistics
5. Action Plan and Assignments

All the Newsletter and Magazine Committee members are instructed to attend the meeting as per the schedule.



Principal/Dean

Principal / Dean

Malla Reddy Dental College for Women

Copt to:

1. All Department HOD's
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3. IQAC office
4. PA to Principal for filing

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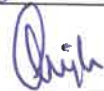
## Minutes of the Newsletter and Magazine Committee

Meeting Date: 03/09/2019

Time: 10:00 am to 12:00 pm

Venue: Council hall, MRDCW

Attendance:

S.No	Attendees	Signature
1.	Dr A Varun Reddy	
2.	Dr TVS Harish Kumar	
3.	Dr D Guru Charan	
4.	Dr Abhilash N	
5.	Dr Priyanka Patra	



Principal/Dean

Principal / Dean

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---

The chairperson welcomed all members and introduced the main agenda of the meeting. The meeting continued as follows:

**1. Review of Previous Issue**

- Discussion on feedback received from students, faculty, and alumni
- Identification of areas for improvement

**2. Planning for Upcoming Issue**

- Theme selection for next issue
- Student corner: inclusion of student articles, artwork, or photography
- Advertising and sponsorship opportunities

**3. Content and Design**

- Content calendar: planning and assigning articles
- Design and layout: discussion on visual elements and aesthetics

**4. Budget and Logistics**

- Review of budget allocation and expenses
- Discussion on printing, distribution, and circulation

**5. Action Plan and Assignments**

- Task assignments and deadlines for committee members
- Establishment of communication channels and progress tracking

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---

**6. Conclusion and Next Steps**

- Recap of discussions and decisions
- Setting date for next meeting

**7. Closing Remarks**

- The chairperson thanked all members for their contributions
- Emphasized the importance of teamwork and effective communication.

*V. Chandrasekhara*  
Principal / Dean  
Malla Reddy Dental College for Women

---

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Recognised by Dental Council of India, New Delhi

MRDCW/Circular/NMC/2019/feb-01

Date: 27/02/2019,

Hyderabad.

**CIRCULAR**

**NEWSLETTER AND MAGAZINE COMMITTEE**

All the Newsletter and Magazine Committee members are hereby informed to attend the committee meeting for the academic year 2018-19, scheduled on 01/03/2019 at 10:00 AM in Council Hall, Ground floor, MRDCW.

The Agenda for the meeting are as follows:

1. Review of Previous Issue
2. Planning for Upcoming Issue
3. Content and Design
4. Budget and Logistics
5. Action Plan

All the Newsletter and Magazine Committee members are instructed to attend the meeting as per the schedule.



Principal/Dean

Copt to:

1. All Department HOD's
2. Newsletter and Magazine Committee Chairperson and Coordinator
3. IQAC office
4. PA to Principal for filing

Principal / Dean  
Malla Reddy Dental College for Women

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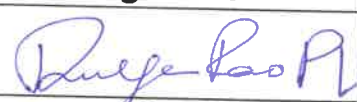
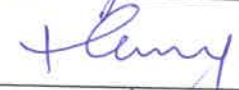

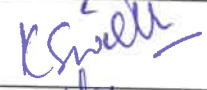

  
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**Minutes of the Newsletter and Magazine Committee**

Attendance report of the 01.03.2019 minutes of meeting: Newsletter and Magazine committee that was held at Council hall of MRDCW from 10:00 AM to 12:00 PM.

S.No	Attendees	Signature
1.	Dr PV Durga Rao	
2.	Dr TVS Harish Kumar	
3.	Dr A Varun Reddy	
4.	Dr K Swetha	
5.	Dr Jisa Ann Alex	



Principal/Dean

Principal / Dean

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The chairperson welcomed all members and introduced the main agenda of the meeting. The members noted the satisfaction of the progress and actions of the committee so far and the discussion was as follows:

**1. Review of Previous Issue**

- Discussion on feedback received from students, faculty, and alumni
- Analysis of circulation, readership, and engagement
- Identification of areas for improvement

**2. Planning for Upcoming Issue**

- Theme selection for next issue
- Student corner: inclusion of student articles, artwork, or photography
- Advertising and sponsorship opportunities

**3. Content and Design**

- Content calendar: planning and assigning articles
- Design and layout: discussion on visual elements and aesthetics

**4. Budget and Logistics**

- Review of budget allocation and expenses
- Discussion on printing, distribution, and circulation

**5. Action Plan**

- Task assignments and deadlines for committee members

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**6. Conclusion and Next Steps**

- Recap of discussions and decisions
- Setting date for next meeting

**7. Closing Remarks**

- The chairperson thanked all members for their contributions
- Emphasized the importance of teamwork and effective communication.



Principal / Dean  
Malla Reddy Dental College for Women

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MRDCW/Circular/NMC/2018/Aug-01

Date: 29/08/2018,

Hyderabad.

**CIRCULAR**

**NEWSLETTER AND MAGAZINE COMMITTEE**

All the Newsletter and Magazine Committee members are hereby informed to attend the committee meeting for the academic year 2018-19, scheduled on 03/09/2018 at 10:00 AM in Council Hall, Ground floor, MRDCW.

The Agenda for the meeting are as follows:

1. Planning for Upcoming Issue
2. Content and Design
3. Budget and Logistics
4. Action Plan and Assignments

All the Newsletter and Magazine Committee members are instructed to attend the meeting as per the schedule.



Principal/Dean

Copt to:

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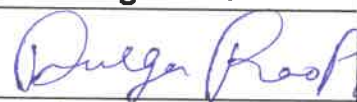




  
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## Minutes of the Newsletter and Magazine Committee

Attendance report of the 03.09.2018 minutes of meeting: Newsletter and Magazine committee that was held at Council hall of MRDCW from 10:00 AM to 12:00 PM.

S.No	Attendees	Signature
1.	Dr PV Durga Rao	
2.	Dr TVS Harish Kumar	
3.	Dr A Varun Reddy	
4.	Dr K Swetha	
5.	Dr Jisa Ann Alex	



Principal/Dean

Principal / Dean  
Malla Reddy Dental College for Women

Suraram 'X' Road, Quthbullapur (M), Jaedimetta, Hyderabad - 500 055.

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The chairperson welcomed all members and introduced the main agenda of the meeting. The members noted the satisfaction of the progress and actions of the committee so far and the discussion was as follows:

**1. Planning for Upcoming Issue**

- Theme selection
- Article contributions: solicitations, assignments, and deadlines
- Student corner: inclusion of student articles, artwork, or photography
- Advertising and sponsorship opportunities

**2. Content and Design**

- Content calendar: planning and assigning articles
- Design and layout: discussion on visual elements and aesthetics
- Photography and illustration requirements

**3. Budget and Logistics**

- Review of budget allocation and expenses
- Discussion on printing, distribution, and circulation

**4. Action Plan**

- Establishment of communication channels and progress tracking

**5. Conclusion and Next Steps**

- Recap of discussions and decisions
- Setting date for next meeting

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**6. Closing Remarks**

- The chairperson thanked all members for their contributions
- Emphasized the importance of teamwork and effective communication.



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